

**INTERNAL & EXTERNAL JOB POSTING**

**Home Visitor, HIPPY (Home Instruction for Parents of Preschool Youngsters)**

**Short contract until end March, 2022**

ISANS is seeking a part-time **Home Visitor** to conduct weekly home visits to participating families, for the purpose of training newcomer parents to develop the skills they need to guide their children and prepare them to start school successfully. The Home Visitor will deliver 30-week curriculum activities directly to parents, who will then work 15-20 minutes a day with their own children. Reporting to the Manager, Family Children and Specialized Settlement Services, the position is responsible for the following duties and responsibilities:

- Completing the Pre-service Training delivered by HIPPY Canada.
- Conducting weekly home visits to participating families to deliver skills training through role-playing activities.
- Participating in the planning and facilitation of parent group meetings.
- Participating in weekly in-service training and other staff development activities.
- Participating in HIPPY PD training (requires prep and homework)
- Reporting to the HIPPY Coordinator in terms of child/family progress and family issues and concerns as they arise.
- Completing and submitting in a timely manner all reports and other documentation as required by the Coordinator, HIPPY Program and/or HIPPY Canada.
- Participating in all HIPPY sponsored activities (i.e. field trips, graduations, etc.)
- Assisting the Coordinator in maintaining an efficient record keeping system of program operations and participating families.

**The ideal candidate for this position will have the following:**

**Experience:**

- A parent of a three or four-year-old.
- Arrived in Canada as a refugee
- Live within easy access to public transportation or have own transportation
- Experience working in a cross-cultural environment; experience delivering direct service to immigrants an asset
- Experience with outreach
- Experience in group facilitation
- Prior experience in one or more of the following areas is an asset: educational administration, parent empowerment/family support, child/family advocacy

**Knowledge:**

- Knowledge of local activities, programs and community organizations that serve the immigrant population
- Understanding of Adult Education principles an asset
- Sensitivity to the needs and interests of families from low socio-economic communities

**Skills:**

- Ability to communicate in English
- Ability to work independently and as part of a team
- Strong time management and organization skills
- Leadership skills
- Additional languages an asset

**Terms of Employment:**

- Short-term contract to March 31, 2022

- Part-time: 28 hours a week
- Pre-service training required
- During the COVID-19 pandemic, your work location may be at ISANS' office or at home. Work location will be determined by operational requirements, public health recommendations, and government requirements.

**Commencement Date:** ASAP

**Closing Date:** Monday November 29, 2021 – 4 p.m.

**To apply:** Please e-mail your resume and cover letter merged into one document to [careers@isans.ca](mailto:careers@isans.ca), stating the title of the position you are applying for in the subject line.

ISANS is dedicated to inclusiveness, equity, and accessibility. We are seeking talented individuals to join our team and welcome applications from all diverse groups. We encourage applicants to self-identify in their cover letter and request any accommodation required to support them during the recruitment process.

**We wish to thank all applicants for their interest and effort in applying for this position.  
However, only candidates selected for interviews will be contacted.**