

**INTERNAL & EXTERNAL JOB POSTING**

**Coordinator, Immigrant Health & Disabilities**  
**Short-term contract until end March 2022**

ISANS is seeking a full-time **Coordinator, Immigrant Health & Disabilities** to support newly arrived clients by addressing high and urgent health needs. Working in collaboration with other ISANS employees, programs and external service providers to support clients who have a physical impairment, a cognitive impairment or intellectual disability, and/or a chronic condition that requires multiple re-settlement supports. Reporting to the Supervisor and the Manager, Refugee Resettlement, the Coordinator, Immigrant Health & Disabilities will be responsible for:

**Duties and responsibilities:**

- Conducting needs and risk assessments and referrals to appropriate services, both in healthcare and community services.
- Engaging, developing and mobilizing partnerships with service providing organizations who specialize in disability support.
- Providing information and orientation to clients about the health care system, services and resources in the community.
- Helping clients and providers to navigate IFH coverage system during their first year in Canada; and to smoothly transition to provincial and community programs after the first year.
- Providing workshops on disability issues, in partnership with healthcare and disability service providers.
- Develop and maintain strong links to disability serving agencies in the community and the adult and children's hospital rehabilitation centers.
- Supporting clients in navigating various health related systems.
- Advocating on behalf of the client where appropriate.
- Arranging meetings and consulting with service providers as needed.

**The ideal candidate for this position will have the following:**

**Education:**

- Bachelors Degree in Social Work or Health related equivalent combination of education and experience will be accepted

**Experience:**

- Experience working with refugees, survivors of torture, persecution, war or abuse
- Case management experience
- 2 years' experience in a similar position
- Experience working in a cross-cultural environment; experience delivering direct service to immigrants and/or persons with disabilities preferred
- Experience developing, implementing and evaluating programs or projects
- Experience with networking and outreach
- Experience in group facilitation and case management

**Knowledge:**

- Knowledge of specific issues facing resettled refugees in general and the Resettlement Assistance Program more specifically.
- Knowledge of settlement and housing related services and resources, with an emphasis on the services and resources that exist within the local areas.
- Knowledge and ability to integrate anti-oppression, critical disability, LGBTQI2S and trans-positivity approach in support of strengths-based principles and practices.
- Knowledge of local activities, programs and community organizations that serve the immigrant population, and persons with disabilities.
- Knowledge of the provincial healthcare system.
- An understanding of newcomers' experience.

**Skills:**

- Strong written and verbal English communication skills
- Ability to work independently and as part of a team

- Strong time management and organization skills
- Proficient with MS Office applications
- Additional languages an asset
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**Terms of Employment**

- Short-term contract to March 31, 2022
- Full-time, 35 hours per week
- During the COVID-19 pandemic, your work location may be at ISANS' office or at home. Work location will be determined by operational requirements, public health recommendations, and government requirements.

**Commencement Date:** ASAP

**Closing Date:** Friday October 8 ,2021 -4.00pm

**To apply:** Please e-mail your resume and cover letter merged into one document to [careers@isans.ca](mailto:careers@isans.ca), stating the title of the position you are applying for in the subject line.

ISANS is dedicated to inclusiveness, equity, and accessibility. We are seeking talented individuals to join our team and welcome applications from all diverse groups. We encourage applicants to self-identify in their cover letter and request any accommodation required to support them during the recruitment process.

**We wish to thank all applicants for their interest and effort in applying for this position. However, only candidates selected for interviews will be contacted.**