

INTERNAL & External JOB POSTING

English as an Additional Language (EAL) Instructors

ISANS is seeking **EAL Instructors** to teach adult newcomers the language they need to integrate into the community and the labour market. We are looking for full-time, part-time and /or evening Instructors. Reporting to the Supervising Team Lead and the Manager, Language Services, the EAL Instructors will be responsible for:

- Developing and delivering the Community Language Program to adult immigrants using the Community Language Curriculum Guidelines
- Conducting ongoing needs assessments and language assessments using Canadian Language Benchmarks
- Conducting client surveys and program evaluations twice a year
- Preparing and designing appropriate and relevant materials for teaching purposes
- Keeping up to date records of lesson plans and teaching activities
- Liaising with other instructors to offer and gain support
- Keeping up to date on EAL and settlement issues
- Keeping up to date records of client attendance and other information on database and by other means as required and directed

The ideal candidates for these positions will have the following:

Education:

- Bachelors Degree or equivalent combination of education and experience will be accepted
- Recognized TESL qualification
- Completion of the CLB Bootcamp online training required (<http://learning.language.ca/>)

Experience:

- 2 years experience in a similar position teaching adults
- Experience working in a cross-cultural environment; delivering direct service to immigrants preferred
- Experience working with Canadian Language Benchmarks
- Experience in EAL curriculum development

Knowledge:

- Understanding and knowledge of adult education principles

Skills:

- Strong written and verbal English communication skills
- Ability to work independently and as part of a team
- Strong time management and organization skills
- Proficient with MS Office applications
- Additional languages an asset

Terms of Employment

- 12-month Fixed-term contracts, renewable pending funding confirmation
- Full-time, part-time and/or evening positions available
- Depending on position, candidates may be required to have a reliable car and valid driver's license

Commencement Date: ASAP

Closing Date: ongoing recruitment

To apply: E-mail your cover letter & resume merged in 1 document to careers@isans.ca, stating in subject line the position you are applying for.

**We wish to thank all applicants for their interest and effort in applying for this position.
However, only candidates selected for interviews will be contacted.**

